



CYNTHIA A. HARDING, M.P.H.
Interim Director

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June 25, 2015

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.
Interim Director

**SUBJECT: NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO AMEND
MASTER AGREEMENT WORK ORDER NUMBER PH-002696-W2 WITH
WESTAT, INC. FOR EVALUATION SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on May 6, 2014, to execute amendments to Master Agreement Work Orders (MAWOs) for evaluation services that extend the term, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

Under the delegated authority referenced above, I will execute Amendment Number 1 to MAWO Number PH-002696-W2 with Westat, Inc. to extend the term for two months through August 31, 2015, in the amount of \$9,227, for a revised term of April 27, 2015 through August 31, 2015 and a revised total maximum obligation of \$101,497. This additional funding is one-time only and is 100 percent offset by net County cost.

This MAWO amendment will allow the Department of Public Health (DPH) to continue to survey food service workers to assess their current perceptions and practices, and knowledge of a new California law (AB1522) that will take effect July 1, 2015, requiring employers to provide one (1) day of paid sick leave for every 30 hours worked to employees. The data obtained through this survey will help DPH better understand the impact of the pending new law, and quantify the existing perceptions and practices that Los Angeles County's food service workers hold.

The MAWO term extension and additional funds will enable Westat, Inc. to increase the number of recruitment calls to meet the survey goal of 300 participating restaurants.

County Counsel has reviewed and approved the amendment as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH:vv
#03341

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors